

EMILY K. WOLFKIEL

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EDUCATION

Master of Arts, Student Development Administration
Seattle University, Class of 2013

3.89/4.00

Bachelor of Science, Psychology & Minor in Art History; Graduated Cum Laude
University of Illinois at Urbana-Champaign, Class of 2011

3.84/4.00

PROFESSIONAL BACKGROUND

High School Engagement Coordinator

September 2011-Present

Center for Service and Community Engagement, Seattle University (Seattle, WA)

- Manage a team of 20 undergraduate volunteers and service learning students working with various after-school academic support programs at Garfield High School as part of the Seattle University Youth Initiative (SUYI) pipeline
- Collaborate with team of colleagues to recruit, train, and coordinate placements for over 200 volunteers and service learners committed to the SUYI in our various partner schools, managing an increase in students of 150%
- Supervise the K-12 Student Leadership Team by organizing monthly support meetings and facilitating personal and professional development opportunities for undergraduates who raise campus awareness of SUYI
- Assist students in connecting meaningful service experiences with future careers and post-graduate opportunities
- Establish and foster partnerships with campus faculty and staff, in addition to local college access programs, to promote SUYI involvement and connect volunteers with programs in need of support

New Student Orientation Intern

June 2012-August 2012

Student Activities Office, University of Puget Sound (Tacoma, WA)

- Contributed to the implementation of 10-day new student orientation experience for over 600 first year students
- Supervised and mentored two undergraduate paraprofessionals serving as orientation coordinators, providing support and assistance as needed to ensure a quality week of training for 35 undergraduate orientation leaders
- Collaborated to produce a two-hour facilitation training intended to enrich facilitation skills of orientation leaders
- Coordinated Urban Plunge community service activities for new students, where 1200 new students contributed a total of 8 hours of service to 20 local organizations

Assistant Career Advisor

June 2012-August 2012

Career Center, University of Washington, Bothell (Bothell, WA)

- Conducted one-on-one meetings with students to review resumes, edit cover letters, and practice interview techniques in preparation for their job search
- Observed career counseling appointments, conducted informational interviews with key campus partners, and attended professional development events for local career services professionals
- Compiled a detailed report on career services for international students, including recommendations for service improvement and best practices
- Represented Career Center during new student orientation tours of campus

Counseling Center Paraprofessional

January 2010-May 2011

Counseling Center, University of Illinois at Urbana-Champaign (Champaign, IL)

- Developed and facilitated two-hour psychoeducational workshops for the campus community on topics including gender communication, social confidence, and campus climate & racial profiling
- Evaluated program goals and outreach effectiveness with a small team of classmates, a graduate assistant, and the program coordinator in weekly meetings
- Collaborated with colleagues to create an initiative in response to the rising rates of intimate partner violence in campus sororities
- Demonstrated intentional interviewing and helping skills by conducting three videotaped interviews

Social Justice Education Paraprofessional

January 2011-May 2011

Office of Inclusion and Intercultural Relations, University of Illinois at Urbana-Champaign (Champaign, IL)

- Developed curriculum for use in the department's repertoire of workshops, including a three-part training on community development and coalition-building as well as a two-hour exploratory workshop on religious diversity
- Co-facilitated workshops for the campus community, including topics such as social identity, privilege, oppression, and inclusion on campus
- Contributed important feedback in a diverse classroom environment to ensure the effectiveness of training materials for students of all backgrounds

RESEARCH & ASSESSMENT EXPERIENCE

Research Assistant

January 2012-Present

Division of Student Development, Seattle University (Seattle, WA)

- Collaborate with Student Development faculty to conduct analyses, create academic presentations, and submit a paper for publication on the topic of pathways to graduate school, particularly examining pathways of underrepresented students to our graduate program
- Contribute to qualitative research investigating the experience of first generation college students at Jesuit universities, collaborating with graduate students and faculty at Seattle University and Santa Clara University to conduct focus groups, individual interviews, and subsequent analysis

Graduate Student Researcher

July 2012-December 2012

Student Development Administration Program, Graduate Project Coursework (Seattle, WA)

- Completed independent graduate project investigating the effects of involvement in service activities on the undergraduate experiences of first generation college students at Seattle University
- Presented findings to stakeholders at the Center for Service and Community Engagement with the intention of advocating for more paid opportunities for experiential learning

Graduate Student Investigator

January 2012-March 2012

Division of Student Development, Research and Assessment Coursework (Seattle, WA)

- Conducted four focus groups, under guidance of the Director of Student Activities, to discover what students learn from leadership experience at Seattle University and how the Student Activities Office can continue to foster growth
- Created focus group protocol, data analysis instruments, final report, and future recommendations in order to solidify an action plan for the Student Activities Office

UNIVERSITY LEADERSHIP

Member

October 2011-Present

Student Development Programming Council, Seattle University (Seattle, WA)

- Collaborate with members of the Division of Student Development on programming opportunities by acting as a representative for the Center for Service and Community Engagement
- Provide recommendations to streamline programming and communication with campus community in light of university-wide budget cuts
- Recommend areas for growth in assessment and evaluation in conjunction with the work of Student Development's Divisional Assessment Working Group

Graduate Coordinator

September 2012-Present

Center for Service and Community Engagement, Seattle University (Seattle, WA)

- Coordinate the development and facilitation of multicultural competency workshops for undergraduate volunteers and service learners involved in SUYI K-12 partner schools
- Partner with Student Development faculty to prepare graduate student facilitators enrolled in Student Development Theory course, including organizing site visits to K-12 partner schools and communicating needs of workshop audience
- Evaluate effectiveness of workshops in increasing multicultural competency of undergraduate participants

Co-Editor in Chief

September 2012-Present

MAGIS: A Student Development Journal, Seattle University (Seattle, WA)

- Partner with co-editor to coordinate editor training, submissions infrastructure, and editing process
- Secure sustainable funding for the journal through collaboration with co-editor, program director, and graduate student community leadership
- Produce critical feedback in a group setting in order to ensure quality submissions to the journal

SELECT PRESENTATIONS & WORKSHOPS

- "Multicultural Competence Skill-Building for Engagement in University-Community Partnerships." American College Personnel Association, March 4-7, 2013, Las Vegas, NV
- "First in My Family: Supporting First Generation College Students." American College Personnel Association, March 4-7, 2013, Las Vegas, NV
- "Examining Diversity and Social Justice: A Collaborative Assessment Model." NASPA Region V, November 7-10, 2012, Waikoloa, HI
- "Expanding the Pipeline: Exploring Students' Decision to Apply to a Graduate Student Affairs Program." American Educational Research Association, April 14-18, 2012, Vancouver, Canada
- "From Search to Final Choice: Exploring Students' Decision to Attend Graduate School." American College Personnel Association, March 23-27, 2012, Louisville, KY
- "Where's SUYI?: Understanding Educational Systems and Structures." Student Development Theory Course, February 27, 2012, Seattle, WA